

## Minutes – BCTV Board of Directors Meeting – August 21, 2019 – FINAL

Respectfully submitted by Pauline Dean

Board Attendees: Lynn Barrett, Alex Beck, Marty Cohn, Pauline Dean, Leah Goodman (6:14), Jesse Kreitzer, Chris Lenois, Jim Verzino	Location: Room 305, Brattleboro Municipal Center
Absent: Bob Gammon	Call to order: 6:02 pm
Administration Attendees: Cor Trowbridge	Called to order by: Chris Lenois
Public Attendees: none	End: 7:27 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Public Input					
Next Meeting	Wednesday, September 18, 2019 at 6 PM			<ul style="list-style-type: none"> <li>- The September meeting is the Annual Members Meeting and board elections. Alex Beck will run for re-election, and Jim Verzino is stepping down as Treasurer.</li> <li>- The Annual Meeting is followed by a short Board meeting at which a slate of officers will be elected for the coming year. Chris Lenois, Alex Beck, and Pauline Dean are willing to continue as officers.</li> </ul>	
Communications to the Board				<ul style="list-style-type: none"> <li>- 7/25/19 Reformer photo journal: Summertime production</li> <li>- 8/14/19 Commons article: FCC changes rule for funding public access cable TV stations</li> </ul>	

<b>Agenda Topic</b>	<b>Motion/Action</b>	<b>Moved</b>	<b>Second</b>	<b>Discussion</b>	<b>Vote</b>
Consent Agenda	Motion to accept all items in the Consent Agenda.	MC	AB	Includes: <ul style="list-style-type: none"> <li>- 7/17/19 Minutes as submitted</li> <li>- Executive Director's Report</li> <li>- Finance Committee Report: at 8.5% of fiscal year, little to report.</li> </ul>	7-0-0
<b>Old Business:</b>					
Annual Meeting & Producer Party Planning 2019				<ul style="list-style-type: none"> <li>- Cor will share planning docs with assignments for the Outreach Committee.</li> </ul>	
FCC Vote – FY20 Budget Ramifications				<ul style="list-style-type: none"> <li>- Cor will follow up with VAN on the analysis of the FCC Order that is specific to Vermont.</li> <li>- The board reviewed FY20 Budget income goals for fundraising and production services that are higher than previous years. Cor will focus on development and delegate account management for production services. The budget will be revisited once November quarterly payment is received with impact of FCC vote.</li> </ul>	
<b>New Business:</b>					
Development Committee Report				Chris reported on 8/19/19 meeting with grant writer Lynn Feal-Staub. Lynn can help identify likely funding sources for discreet programs such as youth camp or news. Next step: set budget for grant writing assistance. Brooks Memorial Library a source for funding databases.	

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Municipal Center renovation				<ul style="list-style-type: none"> <li>- The Town announced entering into a feasibility study with Windham-Windsor Housing Trust for renovation of the Municipal Center. BCTV would be located in the basement with the BCJC and Selectboard Rooms. If WWHT is owner, less security for BCTV.</li> <li>- Ask our attorney for advice.</li> <li>- Explore other locations</li> </ul>	
Personnel Committee Report	Motion to accept the recommendation of the Personnel Committee to renew the contract of the Executive Director for 12 months.	JK	LB	The board went into Executive Session at 7:05 PM to discuss a contractual matter.	8-0-0
		AB	LG	The board came out of Executive Session at 7:23 PM.	8-0-0
		MC	JK		8-0-0
Announcements/Committee Meetings					
Adjournment		LB	AB	7:27 PM	8-0-0