

Minutes – BCTV Board of Directors Meeting – December 18, 2019 - FINAL

Respectfully submitted by Pauline Dean

Board Attendees: Lynn Barrett (via Meet), Alex Beck, Marty Cohn, Pauline Dean (via Meet), Bob Gammon, Leah Goodman, Jesse Kreitzer.	Location: Room 305, Brattleboro Municipal Center
Absent: Chris Lenois, Jim Verzino	Call to order: 6:03 pm
Administration Attendees: Cor Trowbridge	Called to order by: Alex Beck
Public Attendees: none	End: 7:15 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Public Input				none	
Next Meeting				Wednesday, January 15, 2020	
Communications to the Board				None	
Consent Agenda	Motion to approve the Consent Agenda as presented	MC	JK	Includes: - 10/16/19 Minutes - 11/20/19 Notes - Executive Director's Report - Finance Committee Report: at 50.4% of fiscal year, both income and expenses are on track. A projected FY20 budget will be presented in January. - Discussion: End-of-year fundraising e-blast did not result in many donations, but met expectations. We have met fundraising budget	7-0-0

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				thanks to large donations and realistic goal. Suggestions: <ul style="list-style-type: none"> - Add 'donate' button to website header. - Weekly/monthly 'viewsletter' with programming highlights and donation appeal. - Add donation appeal to bulletin board. 	
Old Business:					
Letter to VT delegation				Agreement that the letter should come from Chris and to use the template created by VAN.	
Action Circles – request for support	Motion to donate \$500 to VAN in support the legislative work of Action Circles.	JK	MC	Action Circles' contract with VAN will be up for renewal in February. The donation will help with expenses for the upcoming legislative session, implementing the work of the PEG Access Study Committee. Cor will share updates on these activities.	7-0-0
New Business:					
FY20 Capital Plan				-The Equipment Committee met on 11/20/19 after the board meeting to approve the FY20 Capital Plan. Cor explained that the potential renovation of the Municipal Center creates uncertainty for capital planning, as moving the studio will be a major expenditure. Funding received from the Comcast settlement, which is designated for streaming solutions, is outside of the Capital Budget. - The board inspected the new podcast studio. Rates and hosting details have not yet been set.	
Windham Region Broadband Project				The kickoff meeting is January 16, 2020 in Newfane. BCTV can offer to assist: <ul style="list-style-type: none"> - Record meetings - Help distribute survey - Letter of support if requested 	

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Donation to Internet Archive	Motion to donate \$100 to the Internet Archive (archive.org).	JK	MC	Due to changes in YouTube's Terms of Service, which make accounts vulnerable to deletion, the online backup of our video files on archive.org has greater value than ever before. Donations will be matched during the month of December.	7-0-0
Review of 2019-20 Committees				Reviewed and updated. Alex proposed planning for a Board retreat at the next meeting.	
End				7:15 PM Happy Holidays!	