

Minutes – BCTV Board of Directors Meeting – March 17, 2021 - FINAL

Respectfully submitted by Bob Gammon

Board Attendees: George Anthes, Lynn Barrett, Alex Beck, Marty Cohn, Bob Gammon, Garret Harkawik, Chris Lenois				Location: Zoom	
Absent: Leah Goodman				Call to order: 6:18 PM	
Staff Attendees: Cor Trowbridge				Called to order by: Chris Lenois	
Public Attendees: none				Adjourn: 7:38 PM	
Agenda Topic	Motion	Moved	Second	Discussion	Vote
Public Input				None	
Schedule Next Meeting				-The next meeting is confirmed for April 21, 2021 at 6:15 PM via Zoom.	
Communications to the Board				-ACM-NE Awards announced on WTSA - The PEG Study presentation from VAN	
Consent Agenda	Motion to accept all items in the Consent Agenda.	MC	LB	- 2/17/21 Board Meeting Minutes as submitted - Executive Director’s Report <ul style="list-style-type: none"> • Stolen check – still no police report • Direct deposit – will be in place soon • George will talk to Cor re attorney replacement ideas • Goal Setting: Cor will share full notes from last month’s discussion • April 9 webinar: “When Hate Speech meets Free Speech” – board members invited to attend - Finance Committee Report: at 66.6% of fiscal year. <ul style="list-style-type: none"> • See discussion of Projected Budget • Income higher than budgeted; expenses on track 	7-0-0
Old Business					
Projected Budget FY21				Cor reviewed notes from FY21 Projected Budget: <ul style="list-style-type: none"> • Line 5 - Comcast Cable Operating Funds: this projection assumes the fourth payment in the fiscal year will be an average of the previous three payments. • Line 6 - Comcast/Southern VT Cable: projection based on first quarterly payment received from Comcast. • Line 9 – Event Sponsors: for FY22, formalize agreement with Harris Hill • Line 10 - COVID Relief Grant – unbudgeted; covered free services 	

				<p>provided in shutdown</p> <ul style="list-style-type: none"> Line 19 - Membership Fees - we received half the fees from last year and membership is low due to COVID. If trend holds another year, re-examine fees and complexity. Line 20 - Camp Fees - haven't decided whether to hold youth video camp this year. Crowdsourced Cinema could be a safe solution for this summer. Line 18 - Gov/Ed Board Meeting income - projected \$2K higher due to the number of meetings covered Line 23 - Production Services income - projected \$3K lower as videography and livestreaming services skyrocketed during COVID. Line 29 - Wages were higher than budgeted due to: <ul style="list-style-type: none"> CTO payout for staff following last year's shutdown and inability to take time off; Operations Manager retirement, CTO payout, overlap with new employee; \$2K projected increase in wages for P/T staff due to increased meeting coverage (covered by income). Line 50 - Conference fees zero Line 52 - Hospitality costs were very low Line 64 - Marketing and Annual Meeting costs were low Line 72 - Mileage was very low Line 77 - Total Expense: Lower than budgeted Line 78 - Net Income: significantly higher even without COVID grant <p>Draft FY22 Budget will be prepared for April Meeting, Final for approval in May prior to performance reviews.</p>	
New Business					
Goal Setting	<p>Motion to enter into Executive Session to discuss a contractual matter (7:10 PM)</p> <p>Executive Session dissolved (7:36 PM)</p>	MC	LB	No actions taken	7-0-0
Announcements				none	
Adjourn	Motion to adjourn at 7:38 pm	BG	GH		7-0-0