

Minutes – BCTV Board of Directors Meeting – December 14, 2022 - FINAL

Respectfully submitted by Bob Gammon

Board Attendees: George Anthes, Lynn Barrett, Alex Beck, Marty Cohn, Leah Goodman, Garret Harkawik, Reggie Martell (entered 6:35 PM)				Location: Zoom	
Absent: Bob Gammon				Call to order: 6:20 PM	
Staff Attendees: Cor Trowbridge				Called to order by: Alex Beck	
Public Attendees: none				Adjourn: 7:30 PM	
Agenda Topic	Motion	Moved	Second	Discussion	Vote
Public Input				None	
Schedule Next Meeting				The next meeting is confirmed for January 18, 2023 at 6:15 PM via Zoom.	
Communications to the Board				<ul style="list-style-type: none"> ● 11/17/22: Game show at Hooker-Dunham ‘obsessed with fun’ ● 12/3/22 Reformer: Vermontitude No. 5 Fish chats it up with Brattleboro Reformer news reporter Bob Audette 	
Consent Agenda	Motion to accept all items in the Consent Agenda.	MC	LG	<p>As submitted:</p> <ul style="list-style-type: none"> ● Minutes of 11/16/22 ● Executive Director’s Report ● Monthly Financial Reports at 41.9% of fiscal year. <p>Discussion:</p> <ul style="list-style-type: none"> -Bequest: wait for receipt of funds for press release - New hires update - Finance Committee to make appointment with Park Place in 2023 - Fundraising: Alex requested 100% board giving at any level 	6-0-0
Old Business					
Board Retreat Planning				<p>Alex shared the survey results for board retreat topics. Top priorities:</p> <ul style="list-style-type: none"> - Public engagement/awareness - Fundraising & development - Content creation - Succession planning <p>Discussion of retreat structure followed.</p>	

				Marty asked for clarification of board role in meeting goals identified at the retreat. -Location TBD - Cor will give Alex a budget for food	
New Business					
Policies Committee - Update to COVID-19 Response Plan	Motion to approve the updated response plan as presented in the E.D. Report.	GA	GH	George explained that the proposed updates give BCTV management more leeway in identifying and responding to public health threats. Marty noted that the policies are designed to be followed on the honor system.	7-0-0
Personnel Committee - Update to BCTV Employee Handbook				Cor explained that the proposed change limits the overall number of days of unused CTO required to be paid out to an employee following a voluntary termination to five. The board asked to have BCTV's attorney review the proposed change before adopting it. The topic was tabled.	
Executive Session	Motion to enter into Executive Session to discuss a personnel matter at 7:08 PM.	MC	LG	The executive session was dissolved at 7:22 pm.	7-0-0
Finance Committee - End of Year Bonus for Executive Director	Motion to approve an end of year bonus for the Executive Director.	GA	LB	Cor will refer to the Finance Committee for details.	7-0-0
Announcements				Happy Holidays!	
Adjourn	Motion to adjourn at 7:30 pm	MC	GA		7-0-0