

Minutes – BCTV Board of Directors Meeting – April 18, 2018 - FINAL

Respectfully submitted by Pauline Dean

Board Attendees: Alex Beck, Marty Cohn, Pauline Dean, Jesse Kreitzer, Martin Langeveld, Chris Lenois, Jim Verzino	Location: Room 305, Brattleboro Municipal Center
Absent: Cassandra Holloway,	Call to order: 6:01 pm
Administration Attendees: Cor Trowbridge	Called to order by: Chris Lenois
Public Attendees: none	End: 6:56 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Public Input				none	
Next Meeting	Wednesday, May 16, 2018 at 6:00 PM				
Consent Agenda	Motion to accept Consent Agenda.	ML	JK	Includes: <ul style="list-style-type: none"> • Minutes of 3/21/18 as submitted. • Communications: <ul style="list-style-type: none"> ○ Cassandra Holloway resignation from the board – moved to New Business • Executive Director's Report <ul style="list-style-type: none"> ○ New Production Manager has been hired. His first day will be May 7 for 4-week overlap with Roland. ○ 'Meet the Candidate' interview requests are coming in – who can host these? Alex, Marty, Chris and Jim offered to help out. Cor will check Secretary of State's website weekly for candidate filings. ○ YouTube views in ED Report – can they be sorted by upload date to see the most recent and popular videos? • Finance Committee Report <ul style="list-style-type: none"> ○ March figures – no surprises 	7-0-0

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Old Business:					
Employee Handbook Update (Personnel Committee)				The Personnel Committee met on April 5 is still drafting this document.	
Planning for Annual Meeting (Outreach Committee)				The Outreach Committee met on April 12 to plan for 2018 events: Sept 20 Annual Meeting and October 25 Producer Party. Budget is drafted and 118 Elliot has been reserved. Same formats as 2017 for both events.	
New Business:					
FY19 Budget – First Draft (Finance Committee)				<ul style="list-style-type: none"> • Comcast funding may be flat – wait to see May payment. • Payroll – not finalized yet – will be for May. • Southern VT Cable contract expires 2/27/19, will have some legal expense. • Event Sponsorship/Production Services – opportunity to grow this revenue. “Task Force” to examine in more depth. • Final draft will be presented at May meeting. 	
Accept Board Member Resignation (Nominating Committee)	Motion to accept the resignation of Cassandra Holloway.	ML	JK	Two open board member positions currently. Nominating Committee will meet to propose new members.	7-0-0
Announcements					
Adjournment	Meeting ended 6:56 pm	ML	JK		7-0-0