

Minutes – BCTV Board of Directors Meeting – May 19, 2021 - FINAL

Respectfully submitted by Bob Gammon

Board Attendees: George Anthes, Lynn Barrett, Alex Beck, Marty Cohn, Bob Gammon, Garret Harkawik, Chris Lenois				Location: Zoom	
Absent: Leah Goodman				Call to order: 6:19 PM	
Staff Attendees: Cor Trowbridge				Called to order by: Chris Lenois	
Public Attendees: none				Adjourn: 7:36 PM	
Agenda Topic	Motion	Moved	Second	Discussion	Vote
Public Input				None	
Schedule Next Meeting				-The next meeting is confirmed for June 16, 2021 at 6:15 PM via Zoom. Bob Gammon is not able to attend. BCTV will be covering BAMS Move-Up Day but Cor can attend remotely from the production site.	
Communications to the Board				- Reformer article 4/26: Greenwood School's Gettysburg Address program will air On BCTV -Reformer article 4/27: Vietnam Moving Wall in town is 'a go"	
Consent Agenda	Motion to accept all items in the Consent Agenda.	MC	LB	- 4/21/21 Board Meeting Minutes as submitted - Executive Director's Report <ul style="list-style-type: none"> • Contact Manchester CPA about availability • Kudos on BCTV winning two Hometown Media Awards for work in 2020. • Scope of Work signed with Lynne Feal-Staub. - Finance Committee Report: at 83.3% of fiscal year. <ul style="list-style-type: none"> • Q1 2021 payments received in May but not reflected on April statement. Comcast/SVC territory payment still unpredictable. 	7-0-0
Old Business					
FY22 Budget – Final Draft	Motion to accept FY22 budget as presented.	MC	LB	-VAN dues will remain at the same level as FY21 to cover costs of Action Circles work in legislature. - Personnel costs including COL increase will remain flat from FY21 due to Vlasta's retirement.	7-0-0
Reopening Plan				Due to rapidly changing federal and state guidelines, BCTV's reopening policies have not been finalized. A final draft will be	

				presented at the next meeting, with reopening scheduled in July, most likely after the camp week is over. Discussion of safe methods of providing access to both vaccinated and unvaccinated users of the facilities.	
New Business					
Community Needs Assessment survey				Marty reported progress on formulating a survey to be distributed by SurveyMonkey. Cor will create a second draft for the board to review.	
Building Contingency Committee	Motion to enter into Executive Session to discuss a contractual matter at 7:02 PM	MC	AB	The executive session was dissolved at 7:35 PM. No actions were taken.	7-0-0
Announcements				none	
Adjourn	Motion to adjourn at 7:36 pm	MC	CL		7-0-0