

Minutes – BCTV Board of Directors Meeting – March 15, 2023 - FINAL

Respectfully submitted by Bob Gammon

Board Attendees: George Anthes, Alex Beck, Marty Cohn, Bob Gammon (entered 6:30 pm), Leah Goodman, Garret Harkawik,				Location: Zoom	
Absent: Lynn Barrett, Reggie Martell				Call to order: 6:19 PM	
Staff Attendees: Cor Trowbridge				Called to order by: Alex Beck	
Public Attendees: Rikki Risatti (entered 6:51)				Adjourn: 7:34 PM	
Agenda Topic	Motion	Moved	Second	Discussion	Vote
Public Input				None	
Schedule Next Meeting				The next meeting is set for April 12, 2023 at 6:00 PM via Zoom. Regular meeting times were changed to the second Wednesday of the month at 6:00 via Zoom.	
Consent Agenda	Motion to accept all items in the Consent Agenda.	MC	LG	As submitted: <ul style="list-style-type: none"> ● Minutes of 2/15/23 ● Executive Director’s Report ● Monthly Financial Reports at 66.6% of fiscal year. Discussion: -Lots of visibility for BCTV this month between Harris Hill Ski Jump and Town Meeting Day.	5-0-0
Old Business					
Policies Committee Report	Motion to approve the recommendations of the Policies Committee.	GA	MC	Alex reported for the Policies Committee: <ul style="list-style-type: none"> ● The Committee found that the Executive Director followed BCTV procedures in receiving the complaint. ● As directed, the Committee reviewed existing policies related to harassment. ● The Committee recommends the following: <ul style="list-style-type: none"> ○ The Executive Director will research and schedule harassment training for current employees every two years, and require it as part of onboarding for future employees. ○ The Employee Handbook will be updated: <ul style="list-style-type: none"> ■ 1 - to reference the harassment training 	5-0-0

				<ul style="list-style-type: none"> ■ 2 - to incorporate by reference BCTV's Code of Conduct, making it explicit that BCTV employees are subject to the Code as are members, guests, and the public. 	
Membership Committee Report				<p>Marty submitted a report (in board package) outlining the action items assigned to the Committee and approaches presented by Committee members (Leah and Reggie). Action items are:</p> <ol style="list-style-type: none"> 1. Review membership fee structure 2. RFP to consultant to professionalize fundraising strategy and position 3. Outreach tasks to increase awareness of BCTV. <p>Discussion followed as to how best to achieve goals. The decision was made to issue an RFP as well as apply for a grant from VT Community Foundation.</p> <p>The Committee will meet about membership rates and outreach tasks.</p>	
New Business					
Discussion: Change of regular meeting date				<p>George proposed changing the regular meeting date because he has a conflict.</p> <p>The regular meeting time was changed from the third Wednesday of the month at 6:15 PM to the second Wednesday of the month at 6 PM. Cor will confirm with remaining board members.</p>	
Executive Session					
Announcements					
Adjourn	Motion to adjourn at 7:23 pm	MC	GH		6-0-0